

# Crew Briefing



**A complete crew briefing must be conducted prior to every Wings of Mercy flight. This completed briefing record must be mailed or faxed to the Wings Office prior to departure.**

**FAX to (616) 748-6093**

- \_\_\_ **Pilot health, rest, and physical condition have been considered for this flight.**
  
- \_\_\_ **Aircraft logbook, inspections and maintenance records are up-to-date.**
  
- \_\_\_ **Fuel requirements, including reserves, have been verified for this flight.**
  
- \_\_\_ **A complete preflight inspection has been conducted for this aircraft.**
  
- \_\_\_ **Equipment requirements and navigational charts specific to the flight have been considered and verified.**
  
- \_\_\_ **A weight and balance for this flight has been calculated and is in the normal operating envelope for this aircraft.**
  
- \_\_\_ **Weather conditions for departure, enroute and arrival have been considered and meet both crew and FAR requirements. Considering winds, conditions and FAA clearances, the correct departure runway has been identified.**
  
- \_\_\_ **Prior to take-off, a contingency plan will be discussed in the event of a flight deviation or aircraft emergency.**

**Mission #:**

**Flight #:**

**This certifies we have the qualifications and meet the recency-of-experience requirements specified in FAR 61 and FAA Exemption 10019A relevant to this flight. We have determined the aircraft being used meet the requirements specified in FAA Exemption 10019A.**

\_\_\_\_\_  
**PIC Signature**

\_\_\_\_\_  
**SIC Signature**

**Date:** \_\_\_\_\_